

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
70 WEST DUNDEE ROAD, BUFFALO GROVE, IL 60089
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, February 15, 2017, 7:15 P.M. - Programming Room

CALL TO ORDER

President Barnett called the meeting to order at 7:15 p.m. in the library at 70 West Dundee Road, Buffalo Grove, Illinois 60089.

ATTENDANCE

On the roll call, the following trustees were present:

Present: Louise Barnett, Mary Battinus, Mary Christel, Henry Hackney Jr., W. Gene Looft and
Bruce D. Matthews

Absent: Donald Roalkvam

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Susan Dennison and
Andrea Wojciechowski

Guests: Rosa Teneyuque

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

Trustee Matthews asked to remove the Meeting Minutes from the January 18th, 2017 Board meeting from the consent agenda for further discussion. A motion was made by Trustee Looft and seconded by Trustee Christel to approve the remaining Consent Agenda items.

On the roll call vote was:

AYES: 6: Barnett, Battinus, Christel, Hackney, Looft and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Roalkvam

There being 6 affirmative votes, the motion passed.

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Amended Minutes of the January 18th, 2017 Meeting of the Board of Library Trustees

Trustee Matthews asked if further information should be added to the meeting minutes regarding the status of the construction project. Additional wording was added to the meeting minutes to reflect that the project is currently on-time and on-budget. Trustee Matthews made a motion to approve the amended Minutes of the January 18th, 2017 Meeting of the Board of Library Trustees. Trustee Battinus seconded the motion.

On the voice vote was:

AYES: 6: Barnett, Battinus, Christel, Hackney, Looft and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Roalkvam

There being 6 affirmative votes, the motion passed.

COMMENTS ON STAFF REPORTS

The Board reviewed and commented on a variety of staff reports. Discussion was held and questions were answered by Director Shepard.

PUBLIC COMMENTS

No public comments

UNFINISHED BUSINESS

355 Construction Update

Director Shepard updated the Board on the current status of the 355 Schoenbeck Road construction project. Trustees were updated on the proposed plaque for the Muriel Lischett Reading Room and the dedication plaque. Discussion was held and questions were answered.

Library Closing and Reopening Schedule for return to 355 Schoenbeck

Trustee Battinus made a motion to approve the library closing and reopening schedule for return to 355 Schoenbeck. Trustee Matthews seconded the motion.

On the voice vote was:

AYES: 6: Barnett, Battinus, Christel, Hackney, Looft and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Roalkvam

There being 6 affirmative votes, the motion passed.

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NEW BUSINESS

Policy Manual Updates

Trustee Christel made a motion to approve Policy Manual updates to Policy 2.12. Trustee Looft seconded the motion.

On the voice vote was:

AYES: 6: Barnett, Battinus, Christel, Hackney, Looft and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Roalkvam

There being 6 affirmative votes, the motion passed.

TREASURER'S REPORT

Acting Treasurer Looft presented the financial reports. The funds were in balance with a total of \$10,468,887.06 at the end of January, 2017 in the various accounts. The reports were discussed and questions were answered. Acting Treasurer Looft stated the reports would be filed for audit.

TREASURER'S WARRANT #813

After reviewing selected invoices, Trustee Looft made a motion to approve Warrant #813 for \$1,451,084.14. Trustee Christel seconded the motion.

On the roll call vote was:

AYES: 6: Barnett, Battinus, Christel, Hackney, Looft and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Roalkvam

There being 6 affirmative votes, the motion passed.

PRESIDENT'S DISCUSSION

President Barnett informed the Trustees of the partnership between the community of Skokie and the Skokie library involving signs and buttons stating "Skokie welcomes everyone" and requested the Board to discuss instituting a similar program in the future.

DIRECTOR'S DISCUSSION

Executive Director Shepard confirmed the success of the One Book, One Community program with 360 people at presently signed up for the author event. President Barnett suggested related material for children be incorporated in the next One Book, One Community program. Other comments included confirming the library district's new debt rating of AA1, Bob Doyle's upcoming retirement from ILA and informing Trustees that the March 15th Board meeting will take place at the ITPLD Branch.

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ADJOURNMENT

A motion was made by Trustee Hackney and seconded by Trustee Matthews to adjourn the meeting.

On the voice vote was:

AYES: 6: Barnett, Battinus, Christel, Hackney, Looft and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 1: Roalkvam

There being 6 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 8:35 p.m.