

MINUTES
INDIAN TRAILS PUBLIC LIBRARY DISTRICT
99 EAST PALATINE ROAD, SUITE A, PROSPECT HEIGHTS, IL 60070
MEETING OF THE BOARD OF LIBRARY TRUSTEES
Wednesday, March 15, 2017, 7:15 P.M.

CALL TO ORDER

President Barnett called the meeting to order at 7:15 p.m. in the library at 99 East Palatine Road, Suite A, Prospect Heights, IL 60070

ATTENDANCE

On the roll call, the following trustees were present:

Present: Louise Barnett, Henry Hackney Jr., W. Gene Looft, and Bruce D. Matthews

Absent: Mary Battinus, Mary Christel, Donald Roalkvam

Also present were:

Staff: Executive Director Brian Shepard, Deputy Director Ryann Uden, Branch Supervisor Nataliya Papushina, Christina Stoll, Greg Mueller and Andrea Wojciechowski

Guests: None

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Looft and seconded by Trustee Matthews to approve the Consent Agenda items.

On the voice vote was:

AYES: 4: Barnett, Hackney, Looft, and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 3: Battinus, Christel, Roalkvam

There being 4 affirmative votes, the motion passed.

COMMENTS ON STAFF REPORTS

The Board reviewed and commented on a variety of staff reports. Discussion was held and questions were answered by Executive Director Shepard.

Trustee Battinus joined the meeting in progress at 7:18 p.m.

PUBLIC COMMENTS

None.

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UNFINISHED BUSINESS

355 Construction Update:

Executive Director Shepard updated the Board on the current status of the 355 Schoenbeck Road construction project. Discussion was held and questions were answered.

NEW BUSINESS

ITPLD Branch Overview

Branch Supervisor Papushina updated the Board on the current status of the branch. Discussion was held and questions were answered.

Muriel Lischett Reading Room

Trustee Matthews made a motion to approve the proposal to name the reading room the Muriel Lischett Reading Room. Trustee Hackney seconded the motion.

On the roll call vote was:

AYES: 5: Barnett, Battinus, Hackney, Looft, and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Christel, Roalkvam

There being 5 affirmative votes, the motion passed.

Policy Manual Updates

Trustee Matthews made a motion to approve Policy Manual updates to Policies 3.20 - Library Use and Loan Periods, 3.21 - Fines and Fees and 3.22 - Interlibrary Loan. Trustee Looft seconded the motion.

On the voice vote was:

AYES: 5: Barnett, Battinus, Hackney, Looft, and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Christel, Roalkvam

There being 5 affirmative votes, the motion passed.

TREASURER'S REPORT

Acting Treasurer Looft presented the financial reports. The funds were in balance with a total of \$9,583,699.88 at the end of February, 2017 in the various accounts. The reports were discussed and questions were answered. Acting Treasurer Looft stated the reports would be filed for audit.

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TREASURER’S WARRANT #814

After reviewing selected invoices, Trustee Looft made a motion to approve Warrant #814 for \$2,564,427.08. Trustee Matthews seconded the motion.

On the roll call vote was:

AYES: 5: Barnett, Battinus, Hackney, Looft, and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Christel, Roalkvam

There being 5 affirmative votes, the motion passed.

PRESIDENT’S DISCUSSION

President Barnett informed the Board that local author Jami Attenberg mentioned ITPLD as a positive influence in professional career. The article was published in Public Libraries Online. President Barnett also shared that the ISL website has an updated Trustee manual.

EXECUTIVE DIRECTOR’S DISCUSSION

Executive Director Shepard will be attending the ILA Standards 4.0 meeting tomorrow, March 13th in DeKalb, IL. Trustees were informed that the Director is running for a Board position with ILA. The Director shared that the open ITPLD Board position will be posted after the Board members elected in April have been seated.

ADJOURNMENT

A motion was made by Trustee Hackney and seconded by Trustee Looft to adjourn the meeting.

On the voice vote was:

AYES: 5: Barnett, Battinus, Hackney, Looft, and Matthews

NAYES: 0

ABSTAIN: 0

ABSENT: 2: Christel, Roalkvam

There being 5 affirmative votes, the motion passed.

President Barnett adjourned the meeting at 8:30 p.m.